

Torbay Development Agency

ID	PageTitle	Total Exp. £'000	Total Inc. £'000	Net Exp. £'000	Total Cost £'000
				Excludes: Recharges and Capital Charges	Includes: Recharges and Capital Charges
62	Centralised Repair & Maintenance	1,013	0	1,013	0
123	Economic Development Company - Professional Services	0	0	0	-324
92	Economic Prosperity Initiatives	2,369	0	2,369	2,481
90	Industrial Units	0	0	0	39
63	Innovation Centres	0	0	0	0
64	Leased Properties	331	-688	-357	-163
10	Office Accommodation and Public Rooms & Halls	2,329	-535	1,794	317
	Total	6,042	-1,223	4,819	2,350

Service Indicators:

**2009/ 2010
Actual**

**2010 / 2011
Revised**

**2011 / 2012
Projected**

Service Issues:

Repairs & Maintenance in 136 buildings owned & occupied by the council, (including inspection, set up and servicing of mechanical & electrical service engineering plant). Works associated with compliance to asbestos legislation and DDA.

Service Title:

Economic Development Company - Professional Services

123

Manager: Steve Parrock

No. of Staff (FTE)

61

Brief Description:

Reflects the professional services of the proposed economic development company: Includes:

Asset Management, Facilities Management, Project Management, Property Services, Valuation, Regeneration, Business Strategy, Management and Support

The expenditure and income associated with these services has been consolidated into a single grant payment line on page 92 to reflect the funding of the Torbay Economic Development Company from May 2011.

Financial Details:

<i>2010 / 2011</i> <i>£'000 restated</i>		2011 / 2012 £'000	2012 / 2013 £'000	2013 / 2014 £'000	2014 / 2015 £'000
2,145	Employees				
13	Premises Related				
38	Transport & Travel				
254	Supplies & Services				
<hr/>					
2,450	Total Expenditure	0	0	0	0
-20	Contribution from Reserves				
	Fees & Charges				
	Non General Fund Recharges				
-426	Other Income				
<hr/>					
-446	Total Income	0	0	0	0
<hr/>					
2,004	Net Expenditure (Cash Limit)	0	0	0	0
<hr/>					
-599	Support Services - Reallocation	-324	-324	-324	-324
0	Capital Charges	0	0	0	0
<hr/>					
1,405	Total Cost of Service	-324	-324	-324	-324

Service Indicators:**2009/ 2010
Actual****2010 / 2011
Revised****2011 / 2012
Projected**

Completion of 60% of all capital & revenue projects, project managed by the Corporate Property & Procurement division within +/-10% of the agreed budgets.

Completion of 60% of all capital & revenue projects, project managed by the Corporate Property & Procurement division within +/-10% of the agreed timescale.

To reduce the annual total number of individual orders for goods placed by the Council (& resulting numbr of payment transactions) by 10% per annum via the consolidation and aggregation of orders

Service Issues:

1. Strategic management of Corporate Assets (including Property): Need to establish relationships and develop Asset Registrar systems

2. Management and allocation of office space: significant shortfall in existing accommodation and resources is impacting upon Council performance. On going restructuring moves are underway, over stretching existing resources at times. Some concern over space planning capacity and expertise, however the development of an office space planning guide and tightening of procurement processes should assist in the medium term.

3. Capital project management and advice: established school service now expanding to cover corporate projects. Extra capacity will be provided through emerging partgnerships and framework agreements with external providers, all working to a common procurement code and procedures manual.

4. PFI Contract Management: project agreement Variations are underway at both schools. Council is currently exceeding original design criteria and occupancy agreement at Westlands School, with potential for additional charges to be levied by PSP.

Key issues include the rolling programme of rent reviews, ongoing programme of property asset valuation and asset disposal activities.

Delays in these activities could impact on the Council's income capital budget, cash flow and the accuracy of the Council's balance sheet and capital charges.

Service Title:

Economic Prosperity Initiatives**92****Manager: Steve Parrock****No. of Staff (FTE)****Brief Description:**

Reflects the Council funding to the Torbay Economic Development Company for initiatives to support the economic prosperity of Torbay. Includes:

Regeneration projects, Mayoral Vision, Business Improvement Districts, Inward Investment & Employment & Skills

In addition the expenditure and income associated with a number of services within the TDA has been consolidated into a single grant payment line on this page to reflect the funding of the Torbay Economic Development Company from May 2011. These include the net budgets for Innovation Centres, Industrial Units and Professional Services.

Financial Details:

<i>2010 / 2011</i> <i>£'000 restated</i>		2011 / 2012 £'000	2012 / 2013 £'000	2013 / 2014 £'000	2014 / 2015 £'000
50	Employees				
552	Supplies & Services	2,369	2,390	2,401	2,402
<hr/>					
602	Total Expenditure	2,369	2,390	2,401	2,402
-150	Other Income				
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-150	Total Income	0	0	0	0
452	Net Expenditure (Cash Limit)	2,369	2,390	2,401	2,402
6	Support Services - Reallocation	6	6	6	6
106	Capital Charges	106	106	106	106
564	Total Cost of Service	2,481	2,502	2,513	2,514

Service Indicators:

**2009/ 2010
Actual**

**2010 / 2011
Revised**

**2011 / 2012
Projected**

Individual regeneration projects are evaluated against the project programme. These do not correspond to Service Indicators.

Service Issues:

The key issue for this service is to develop and progress major development and regeneration schemes on behalf of Torbay including the sourcing of external funding when appropriate.

Major projects will include the Brixham regeneration project; the development of additional managed workspace in Torbay; and support for related capital projects such as the development of employment land at three locations and the development of tourism facilities at Quay West.

The service works closely with stakeholders including the Regional Development Agency and community and business groups.

Service Title:

Industrial Units**90****Manager: Kevin Atkinson****No. of Staff (FTE)****Brief Description:**

The management of the rental income from industrial units leased to businesses in Torbay to support economic regeneration

The expenditure and income associated with these services has been consolidated into a single grant payment line on page 92 to reflect the funding of the Torbay Economic Development Company from May 2011.

Financial Details:

2010 / 2011
£'000 restated

2011 / 2012 2012 / 2013 2013 / 2014 2014 / 2015
£'000 £'000 £'000 £'000

23 Premises

22 Provision for bad debt

45 **Total Expenditure**

0 0 0 0

-263 Rents

-263 **Total Income**

0 0 0 0

-218 **Net Expenditure (Cash Limit)**

0 0 0 0

52 Support Services - Reallocation

9 9 9 9

30 Capital Charges

30 30 30 30

-136 **Total Cost of Service**

39 39 39 39

Service Indicators:

**2009/ 2010
Actual**

**2010 / 2011
Revised**

**2011 / 2012
Projected**

Service Issues:

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Service Title:

Innovation Centres**63****Manager: Adrian Sheen****No. of Staff (FTE)****4****Brief Description:**

The management of three innovation centres to support business growth

Units include Vantage Point, Lymington Road and Watermark

The expenditure and income associated with these services has been consolidated into a single grant payment line on page 92 to reflect the funding of the Torbay Economic Development Company from May 2011.

Financial Details:

<i>2010 / 2011</i>		2011 / 2012	2012 / 2013	2013 / 2014	2014 / 2015
<i>£'000 restated</i>		£'000	£'000	£'000	£'000
47	Employees				
	Premises				
	Transport & Travel				
98	Supplies & Services				
	Other				
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>
145	Total Expenditure	0	0	0	0
	Rents				
-37	Miscellaneous Income				
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>
-37	Total Income	0	0	0	0
108	Net Expenditure (Cash Limit)	0	0	0	0
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>
-2	Support Services - Reallocation	0	0	0	0
0	Capital Charges	0	0	0	0
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>
106	Total Cost of Service	0	0	0	0

Service Indicators:

**2009/ 2010
Actual**

**2010 / 2011
Revised**

**2011 / 2012
Projected**

existing income exceeds £1000 pa) commenced & inspected within 6 weeks of diary date per quarter
% of cases with a change in potential income (where existing income exceeds £1000 pa) where Client Service is a within 12 weeks of diary date per quarter.
% of asset Valuations completed in accordance with Rolling Programme per quarter
% Improvement year on year in overall customer Satisfaction with Estates Service

Service Issues:

Service Title:

Leased Properties**64****Manager: Sam Partridge****No. of Staff (FTE)****nil****Brief Description:**

Reflects properties held for rental income (investment properties) and other properties managed by the TDA but linked to a service activity of the Council. Includes

- Torquay Golf Club
- Waterside Caravan park
- Victoria Squaue
- Goodrington
- Unit 3 Riviera Way

Financial Details:

2010 / 2011
£'000 restated

2011 / 2012 2012 / 2013 2013 / 2014 2014 / 2015
£'000 £'000 £'000 £'000

174	Premises	145	147	149	151
196	Supplies & Services	186	186	186	186

370	Total Expenditure	331	333	335	337
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-49	Fees & Charges	-49	-49	-49	-49
-715	Rents & Lettings	-618	-618	-618	-618

-38	Other Income	-21	-21	-21	-21
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-802	Total Income	-688	-688	-688	-688
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-432	Net Expenditure (Cash Limit)	-357	-355	-353	-351
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187	Support Services - Reallocation	144	144	144	144
53	Capital Charges	50	50	50	50

-192	Total Cost of Service	-163	-161	-159	-157
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Service Indicators:

**2009/ 2010
Actual**

**2010 / 2011
Revised**

**2011 / 2012
Projected**

n/a

Service Issues:

The following are the locations of Major Leased Properties:-

Waterside Caravan Park
The Pavillion, Torquay
The Goodrington Complex including Inn on the Quay
Victoria Shopping Centre
Gala Social Club
Torquay Golf Club
Beach Restaurant & Gift Shop, Torquay
Vaughan Parade Properties
Grange Court
Unit Three Riviera Way

Service Title:

Office Accommodation and Public Rooms & Halls

10

Manager: Steve Parrock

No. of Staff (FTE)

Brief Description:

This service reflects the expenditure on the provision of office accommodation for the Council, including all direct running costs and the hiring of Public Rooms and Halls at Oldway Mansion and Torquay & Brixham Town Halls.

Office accommodation includes:

Torquay Town Hall, Brixham Town Hall, Union House, Roebuck House, Tor Hill House, Oldway Mansion, Rotunda, Vaughan Parade, Pearl Assurance House, Commerce House, Old Mill Road, new Paignton Library and The Studio

The future years budget will be significantly impacted by the civic hub project .

Financial Details:

<i>2010 / 2011</i> <i>£'000 restated</i>		2011 / 2012 £'000	2012 / 2013 £'000	2013/ 2014 £'000	2014/ 2015 £'000
	Employee Related	12	12	12	12
1,777	Premises	1,998	2,025	2,052	2,079
6	Transport & Travel				
224	Supplies & Services	309	312	314	316
	Other	10	10	10	10
<hr/> 2,007	Total Expenditure	<hr/> 2,329	<hr/> 2,359	<hr/> 2,388	<hr/> 2,417
-16	Sales	-5	-5	-5	-5
-5	Fees & Charges				
-188	Rents & Lettings	-195	-195	-195	-195
-85	Other Income	-335	-335	-335	-335
<hr/> -294	Total Income	<hr/> -535	<hr/> -535	<hr/> -535	<hr/> -535
<hr/> 1,713	Net Expenditure (Cash Limit)	<hr/> 1,794	<hr/> 1,824	<hr/> 1,853	<hr/> 1,882
-1,422	Support Services - Reallocation	-1,644	-1,644	-1,644	-1,644
121	Capital Charges	167	167	167	167
<hr/> 412	Total Cost of Service	<hr/> 317	<hr/> 347	<hr/> 376	<hr/> 405

Service Indicators:**2009/ 2010
Actual****2010 / 2011
Revised****2011 / 2012
Projected****Service Issues:**

The development of the alternative uses for Oldway will impact on office accommodation needs.

The Castle Circus Regeneration project, will significantly impact on the council's office accommodation needs, including the number of buildings required.