

**MINUTES OF THE TORBAY SUPPORTING PEOPLE HOMELESSNESS AND CRIMINAL  
JUSTICE STRATEGY SUB-GROUP MEETING  
Monday 6th September 2010  
Pearl Assurance House**

Present:	<u>Organisation/Agency</u>
LS	Supporting People
SC	Jatis
SM	Police
ST	Devon and Cornwall Probation Trust/Housing
IT	Drug and Alcohol Action Team
JH	Shrublands
MPC	JP Courts Service
ND	Devon and Cornwall Probation Trust
LSa	Jatis
RR	Devon and Cornwall Probation Trust
GS	Devon and Cornwall Probation Trust, minute taker

Apologies:

	Discussion	Action
	ACTIONS TO BE COMPLETED ARE HIGHLIGHTED IN GREY	
<b>2.0/3.0</b>	<p><b>Minutes and matters arising from the previous meeting</b></p> <p>Local prisons, Torbay Council and Service Providers are meeting on 22<sup>nd</sup> Sep with the purpose of exploring private options for prison. To find out if they have a performance indicator related to resettlement (LH, Jatis, Carr-gomm)</p> <p>JH reported that Integrated Drug Treatment Systems (IDTS) (prescribing agencies) is meeting on 14<sup>th</sup> October with the purpose of finding a complementary system for the different prescribing agencies.</p> <p>Rent Deposit Scheme update – to go on next meeting's agenda. RR to chase progress with alcohol worker access in the prison (JB).</p> <p>Shrublands can see clients in prisons – JH asked that he is notified if there is an alcohol requirement. RR to flag this with SCu</p>	<p>RR</p> <p>RR</p>
<b>4.0</b>	<p><b>Drug Intervention Programme (DIP) Handbook</b></p> <p>IT can forward it as an attachment to the minutes. IT to ascertain DIP presence to replace JD.</p>	

	Discussion	Action
<b>5.0</b>	<p><b>Supporting People (SP) Budget Update</b></p> <p>Torbay Council's is currently undergoing a Zero Based Budgeting process which will look at the statutory required services. SP is not statutory but with the work being done to demonstrate spend to save, the programme's position is relatively secure. It will be challenging to go out to procure new services at this point.</p> <p>Overall the budget for this sector is under-spent, but SP as a whole is moving towards an over-spend. The group wanted to make the case for using the current underspend on the following:</p> <ul style="list-style-type: none"> <li>- Expand Domestic Abuse Support Service (DASS) service</li> <li>- Expand complex needs floating support</li> <li>- Underwrite Inside Out for another year.</li> <li>- funding for Criminal Justice rent deposit scheme</li> <li>- Children's worker in refuge</li> <li>- Steady work</li> <li>- Explore provision of childcare</li> </ul>	
<b>6.0</b>	<p><b>Service User Involvement</b></p> <p>There is currently no service user rep for this meeting. It was agreed to find one SP and one drug service rep. LS to email JH with a description of what is required and JH will try to recruit. LSa will ask at Jatis</p>	
<b>7.0</b>	<p><b>Workplan for the group</b></p> <p>This will be updated by LS.</p> <p>List has been prepared by LS:</p> <ul style="list-style-type: none"> <li>- Quality Assessment Framework – is on the agenda.</li> <li>- DIP handbook</li> <li>- Develop models to achieve savings</li> <li>- Resources against priorities</li> <li>- Interface with IOM</li> <li>- Drug Rehabilitation Requirement (DRR) Performance</li> </ul>	<b>LS</b>
<b>8.0</b>	<p><b>DRR Performance</b></p> <p>Both commencement and completion rates are down. 4 completed against a target of 12.</p> <p>A proactive referral process was put in place but it needs revisiting. The aim is to identify suitable cases at the PSR</p>	

	Discussion	Action
	proposal stage.	
	JS to inform who is custody inspector.	<b>JS</b>
	ND/JH/IT to meet to discuss systems and processes	<b>ND/JH/IT</b>
	Identify cases failed to complete and give names to JH.	
	GS to ask for a 'summary of orders finished on Incase'. from JBa/Shrublands, by 17 <sup>th</sup> September.	<b>GS</b>
<b>9.00</b>	<p><b>Services Update</b></p> <ul style="list-style-type: none"> <li>▪ Devon and Cornwall Probation Trust (DCPT)- The possibility of the release of a large numbers of prisoners before Xmas with its consequences is daunting. Rent Deposit scheme - agenda item of the next meeting</li> <li>▪ Torbay Care Trust – the future is uncertain</li> <li>▪ Jatis – need more referrals for the other services. Abstinent based service is full at the moment. Shrublands has possible clients for Jatis.</li> <li>▪ Shrublands – LSa is moving to Criminal Justice team.</li> <li>▪ Housing - FK (Hub Co-ordinator) on maternity leave</li> </ul> <p>Police – to decide if Custody or Partnership Inspector is to attend the meeting. Meeting agreed that it is the DRR/DIP issues that decide which Inspector to attend</p>	
<b>10.0</b>	<p><b>Date of Next Meeting</b> Monday 1st November at 2pm at Meeting Room, Pearl Assurance House.</p>	