

Children's, Families and Young Persons Housing Strategy Sub Group Meeting

29th June 2011 – Pearl Assurance House

Minutes

Present: SB- Supporting People Service Development Officer, Julie Sharland – Chair (JS), PM (minutes), ND- Youth Offending Team, AW- Torbay Council Housing Options Service, SC- Torbay Council Housing Options Service, CB, NA- Check Point, RK- Children's Services, JK- Torbay Council Housing Options Service, TA- Westcountry Housing, LW, GR- Children's Services, SBe

Apologies: JW- Children's Services, CS, JSk- Children's Services, DP- Independent Futures, SA- Children's Services, TT- Children's Services, AB

No.	Action	Who
1	SC to make further enquiries into the history of clients at the Hostel and to send SB the names and date of birth of the young people at the Hostel who are under the age of 25. SB to lead on this with support from LS (Service Development Officer) and will collate reports from Checkpoint/ Care To Community/ Youth Offending Team/ Data Team in Children's Services	SC/SB/LS/ AW/ND/N A
2	Carried forward JS/SC to clarify definitions of Homeless/ Homeless Regulations and Rough Sleepers to know be done as a Module and put on the Website linking in with a Child's Journey so it could be used for Inductions and Training.	JS/SC
3	Carried Forward SBJK to discuss how to capture historic involvement from other services on the Hub referral form. Also explore possibilities of linking in with the Common Assessment Framework (CAF).	SB/JK
4	SB to update protocol document in line with evaluation report Youth Homelessness Prevention Protocol Decisions and actions in appendix 1	SB SB/SC/GR /BT/YHP Panel/SBe /RP/KW/B R/LT
5	Southwark monies are being used for Youth Homeless prevention; this money is not secure so we do not know what the position will be in April 2012. Supporting People Tender goes out on the 01.09.11. RK to discuss this with RW and JS.	RK

6	Children's Services to make decision on their in-house Supported Lodgings.	AW/JSk
7	4 units of family accommodation to become Emergency Accommodation JS to clarify how to access this Service.	JS

No.	Item	Action
1.	<p style="text-align: center;">Welcome and Introductions</p> <p>JS welcomed everyone to the meeting.</p>	
2.	<p style="text-align: center;">Matters Arising</p> <p>Minutes were agreed as accurate.</p> <p>AP1 – SC to make further enquiries into the history of clients at the Hostel and to send ND and NA the names and date of birth of the 13 young people at the Hostel. SC asked for clarification on exactly what the Group wanted. The Group confirmed they wanted to trace the history of the Clients under the age of 25 who are currently living in the Hostel. How many of these had been seen by other Agencies i.e. Youth Offending Team/ Children in Need/ Carers etc. SC advised that there were probably more than 13 young people now living at the Hostel. SC to produce list of names and date of birth and send to SB who will lead on this with LS (Supporting People Service Development Officer) and collate reports from Checkpoint/ Care To Community/ Youth Offending Tea,/ Data Team in Children's Services.</p> <p>AP2 – Cleared</p> <p>AP3 – Carried forward JS/SC to clarify definitions of Homeless; Homeless Regulations and Rough Sleepers. RK advised that lengthy Inductions were now taking place in Children's Services. Could this be done as a module and put on the Website and linked in with a Child's Journey. It could then also be used for joint training including Providers. JS/SC to take this forward.</p> <p>AP4 – Cleared</p> <p>AP5 – Carried forward SB to meet with JK to discuss how historic involvement with other services could be included on the Hub form. How does this link in with the CAF and could CAF do this in the future.</p> <p>AP6 – Cleared</p> <p>AP7 – Cleared</p>	<p>AP1 SC/SB/ LS/AW /ND/N A</p> <p>AP2 JS/SC</p> <p>AP3 SB/JK</p>
3.	<p style="text-align: center;">Youth Homelessness Prevention Protocol</p> <p>SB asked if there were any questions on the Evaluation Report. RK asked why the Serious Case Review was included in the Report. SB advised that the example referred to a case</p>	

	<p>in Manchester and not Torbay and had occurred due to the Southwark Ruling not being followed properly. Inclusion was to ensure learning and good practice.</p> <p>The Group were asked to make decisions on the 23 recommendations in the Report. These decisions are captured in Appendix 1 of these minutes which is an updated version of the Youth Homelessness Preventions Protocol Decisions Report.</p> <p>SB to update protocol to reflect changes.</p> <p>Decision: Due to time constraints it was agreed that Agenda Items 5 and 6 would be deferred.</p>	<p>AP4 SB</p>
<p>4.</p>	<p style="text-align: center;">Commissioning Strategy</p> <p>SB advised that the Strategy had been sent out for comments and had resulted in some updates. Summary Report of Updates and Decisions required had been sent out ahead of this Meeting.</p> <p>Strategy Group Decisions</p> <p>Decisions required:</p> <ul style="list-style-type: none"> • How to progress – in light of need to jointly commission with Children’s Services. Decision: RK confirmed that Joint Commissioning was happening cross authority and there were joint purchasing arrangements with Plymouth and Somerset etc. Use the Regional Network to do this it will lead to better leverage and better value with Providers. • Partner commitment (funding and resource, including Southwark monies). Decision: Southwark monies being used for Youth Homeless Prevention this money is not secure post April so we do not know what the position is. Supporting People Tender goes out on the 1st September 2011. RK will discuss this with RW and JS. • Decision on Care To Community in house delivery to be made (by September 2011 to inform commissioning plans). Decision: Children’s Services to make decision on their in-house Supported Lodgings. • Families’ service and number (if any) emergency accommodation units. Decision: 21 Units of Family accommodation to reduce by 4 Units to become Emergency Accommodation. JS to clarify how to access this Service. • Young parents service – reduction to 12 units. Decision: Agreed reduction to 12 units from 19 with new outreach support. 	<p>AP5 RK</p>

	<ul style="list-style-type: none"> • Youth homelessness prevention service – the outreach element for 16-24's not requiring supported accommodation to be delivered on brief intervention model linked to wider generic outreach OR changed and build in to accommodation based contracts to do initial outreach work prior to move in? Decision: Agreed accommodation based specifications to include requirement to deliver outreach to assess need for acute provision. • Young people services to be commissioned as 2 contracts (30 & 25 units) Decision: Reduce the current 6 Contracts to 2 Contracts. One for Higher Level of Need (30) and one for Lower Support (25). • Do we commission self contained accommodation for young people or move to other models? Decision: Specification should enable flexibility of delivery determined by provider, with appropriate levels of support offered. • Confirm outreach number of 14 households each for young parents and families'. Decision: Confirmed 14 Units of Outreach for Young Parents and 14 for Families. • Agree change in throughput for young parents and families from 6-9 months to 12-15. Decision: to stay with 6-9 months and not change in line with Consultation. TA stated that she did not agree with this decision but the rest of the Group supported the decision. It was felt that there was too much dependency on Social Housing and there is a need for providers to utilise other options of accommodation. • Specification development meetings to go ahead? Decision: Yes <p>The Meeting then closed.</p>	<p>AP6 AW/JS</p> <p>AP7 JS</p>
	Date of next meeting:	
	31 October 2011 1pm-3pm	