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<p>3. Report on work undertaken by Project Group – meetings of 22/01/10 and 12/03/10.</p> <p>Two meetings were held at Imperial and Oldway and BA facilitated work re “from here to there.” Determined large range of issues set up sub group and involved a great many stakeholders in that work and increased level of user involvement. There was successful attendance at the first meeting and tasks were completed for meeting on 12/03/10 but only half as many attended this meeting as the first one.</p> <p>BA shared with the group what she had learnt about Plymouth’s and Wiltshire’s reviews- how they tendered for services and looked into it for a longer time. Sheltered accommodation services are funded by Supporting People (SP). The strategy 2008-11 was to go away from scheme based management over to floating support. The providers we have are at various different stages. Wiltshire at ALS asked their Commissioning Body (CB) for time to work on it. BA was advised to put together a business case but with the changes in procurement law, Torbay Council Procurement did not think that we would be allowed to do that as they had already agreed an extension of the contract and did not see how to extend it.</p> <p>A discussion ensued around ways to go forward. It was agreed that BA will meet with the SP Procurement Officer to put together a phased tendering plan and take to April meeting.</p> <p>This group needs to tender right specification. It was thought that a phased process allows for better contract monitoring but whether feasible to be committed to full floating support or whether learn from Plymouth and Wiltshire to get the right spec to tender. It would be useful to have feedback from Plymouth and Wiltshire– what was useful, outcomes etc.</p> <p>LB reported that there was some evidence that full floating was currently not working well. Sheltered accommodation has been around for so long and could be detrimental to remove altogether. Low level monitoring catches people with deteriorating health, stopping some residential and hospital placements. Instead of moving away from scheme based management altogether wait for 4-5 months and there may be people who don’t need the support, maybe give us the access within the sheltered schemes to give staff smaller caseloads to carry and also to provide low level support in the community. It is imperative that we get it right and for more efficient use of the resources. BA spoke of floating support for older people with alcohol problems and perhaps hoarding issues.</p> <p>Action: BA to circulate a document entitled “More than just a few kind words”</p> <p>There was a discussion around which group does what– one on long term visioning and the smaller group look at next 6-9 months.</p> <p>Action: i) Circulate the SP strategy for the group for membership to review to</p>	<p>BA</p> <p>BA</p>	

<p>discuss at next meeting. Is it still pertinent/relevant and if not why not.</p> <p>ii) To obtain learning from Plymouth and Wiltshire.</p> <p>iii) Identify how we can accelerate the work they have undertaken to fit into our procurement timetable. Identification of why floating support hasn't worked. What was the learning/ outcomes? Look at latest report and establish what people have signed up for. This will lead to our formulating an outline work schedule. Think about what we would like to see on there. Membership to suggest items they would like to see on there. Need to develop a spec and who involve and to include fair price for care models what implications are and how that model would support extra care. Needs to fit with extra care strategy.</p> <p>BA facilitated a piece of work regarding Strategy Sub Group v Project Group - see attached.</p> <p>Action: It was agreed that</p> <p>i) BA pulls together some of the main strands from here today. Recommend the areas for focus, put framework work schedule together and circulate to group.</p> <p>ii) LG to arrange a teleconference call for 20-30 mins to discuss this and agree clarity.</p> <p>There was a proposal around project group achieving specification, awarding the tender for March 10 and 6 months phased implication, which gives us up to April 10 to get the tender right, service change clear and mandated and handover underway.</p> <p>Action: BA to investigate with SP Procurement Officer, checking with Torbay Care Trust Procurement Team first.</p> <p>Involvement of people. We need to get people to sign up, and put the effort in to follow up. We need to give it that focus and ensure people are clear about what they are getting involved in. Providers also need to know what's happening.</p> <p>Action: Clarity about differences in models. Finalise as a group to take forward.</p>	<p>BA</p> <p>BA</p> <p>LG</p> <p>BA</p>	
<p>4. Terms Of Reference (TOR)</p> <p>Two TOR documents were tabled, one dated August 2008, which was the original TOR. The second document, dated June 2009, which was the document this group worked on last year. SP team had a target to review and upgrade the SP TOR by April 2010. BA asked if the group would be willing to ratify the new TOR.</p> <p>Action: The following amendments were suggested and agreed:</p> <p>1 Membership- Representative of people who use local SP services. This was to be sited first at the top of the list.</p> <p>2.1 - By whom– Commissioning Board (CB) or this membership group? BA</p>	<p>BA</p>	

<p>to test and ensure that CB is comfortable with that and insert clarification here.</p> <p>3.2 - to be deleted.</p> <p>A group discussion ensued around a discretionary budget for groups and user involvement. It was thought that drivers were needed, for people giving up their time, giving their expertise, sharing what has worked for them. They would attend as representatives of the Older Persons' Partnership Board as part of their commitment to this group, doing the work themselves by gathering views, sharing views, asking people what they think, going back and checking it out. Perhaps they could be given a written contract so they understand what role they are taking on.</p> <p>The group agreed the following proposals:</p> <p>a) 5 people from the client user group be added to the Membership List in order for Older People to have a view and to lend to Older Person's Partnership Board</p> <p>b) To seek agreement from CB that we have delegated authority and budget group spend and involvement. Delegated authority to spend on pilots up to £75K, with any other expenditure to be by recommendation to the CB.</p> <p>c) The TOR to be amended on that basis.</p>		
<p>5. Review of Board tasks for next six months, including review of officer posts if appropriate and task allocation principles</p> <p>Extra care is a priority. Dunboyne opens early next year. Need to evaluate how it meets the needs in the Bay.</p> <p>Assistive technology– collating more statistics. Introducing new lines of recording these.</p> <p>Starting Point proposals:</p> <p>i) Review of extra care/virtual extra care. Technology is in place, but this group to look at the physical response to that. What does that feel like to you? Emergency Response Team– paramedic. Involve SWAST and Devon Doctors.</p> <p>ii) Harmonised approach, set a benchmark/understand adaptations</p> <p>iii) Development of Trusted Assessors.</p> <p>Action: A request of membership of group to flag up areas where obtained feedback to shape the 2010-11 workplan. Membership to consider issues currently facing. "It would be good if...." Before next meeting.</p> <p>What should we set out as a group and propose to CB? This group is writing 2011-16 strategy - how are we going about it? Government has removed SP ring fenced</p>	<p>ALL</p>	

funding from 1 April 10. Budgets for next year have been done. However, Isle of Wight has already slashed £2M on older persons' services budget. There is not that same fear here in Torbay as the Mayor has talked about commitment to adult social care but we need to demonstrate evidence of benefits of SP. CT is working on a tool to show this evidence. This group will add value to the system therefore worth us developing a work schedule.		
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6. Any Other Business

JB asked the group to hold the afternoon of April 21st in their calendars to attend a Multi Provider Conference in the Rosetor Room at the International Riviera Centre, commencing with lunch at 12:15.

Date of Next Meeting: Tuesday, 1st June 2010 at 11am – 1pm in the Ballroom at Oldway Mansion