

## Tor Bay Harbour Authority - Marine Services

# 2010 Maritime Event Application Form

In order to register your event, please complete this form and return to  
Maritime Events, Harbour Office, Beacon Quay, Torquay Devon TQ1 2BG

<b>EVENT TITLE</b>	
DATE OF FIRST DAY OF EVENT	
DATE OF LAST DAY OF EVENT	
LOCATION OF EVENT	
HOST (ENCLOSED) HARBOUR	
TYPE OF EVENT	
FACILITIES REQUESTED	
WHO IS THE MAIN EVENT ORGANISER	
ORGANISATION / CLUB / OTHER	
EMAIL / WEB ADDRESS	
CONTACT DETAILS FOR PUBLICATION	
EXPECTED NUMBER OF COMPETITORS	

Event Organisers are advised to make an appointment with the Harbour Office to discuss the management of this event in detail. Points to consider ahead of this meeting are:-

- Risk Assessment & Safety Requirements on the quay and on the water
- Operational requirements within host harbour
- Operational requirements on water
- Liaison with other local Maritime Operations/Organisations
- Emergency Services involvement (if any)
- Event Marshalling
- Vehicle movements and access to site prior / during / post event
- Sponsors vehicles / banners / flags etc
- Launch & recovery / rigging & derigging / other designated areas etc

Application completed by	Date
--------------------------	------

Torquay Harbour Office: 01803 292429 ~ [marine.services@torbay.gov.uk](mailto:marine.services@torbay.gov.uk)