

Draft

Children's, Families and Young Persons Housing Strategy Sub Group Meeting

31st October 2011 – Pearl Assurance House

Minutes

Present: SS- Supporting People Service Development Officer, Julie Sharland – Chair (JS), PM (minutes), AW- Care to Community, SC- Torbay Council Housing Options Service, CB- , NA- Check Point, JK- Torbay Council Housing Options Service, GR- Children's Services, CS, PT- Children's Services, LC- Westcountry Housing.

Apologies: DP- Independent Futures, AF, LW, SG- Children's Services, TA- Westcountry Housing, ND- Youth Offending Team, KM, JSk- Children's Services

No.	Action	Who
1	Partner commitment (funding and resource including Southwark monies) Southwark monies being used for Youth Homeless Prevention. Post April this money is not secure and Supporting People Tender has been put out so RK was going to discuss this with RW and JSk. JS will follow this up.	JS
2	Decision had been made to reduce the 21 units of Family Accommodation by 4 units to become Emergency Accommodation. JS to clarify how to access this service	JS
3	SS to send out an email to try and scope what Commissioning is taking place and promote joint working.	SS
4	JK to bring feedback from pilot to next meeting.	JK
5	SS, JK and GR to discuss Common Assessment Framework (CAF) access route for family services and bring back to the next meeting.	SS/GR/ JK
6	Supported lodgings cross authority tender specification to be sent with minutes and detail of event sent by SS.	SS
7	AW to keep strategy group informed of adoption breakdown issues.	AW

No.	Item	Action
1.	Welcome and Introductions JS welcomed everyone to the meeting.	
3.	Matters Arising Minutes were agreed as accurate. AP1 – SC to make further enquiries into the history of clients at the Hostel under the age of 25. Action treated as cleared as new contracts are being put in place and one of the Outcomes in the contract will be a reduction in the number of under 25 year olds utilising the Leonard Stocks Centre. AP2 – Cleared: Definitions have been obtained need to be sent to AR who is leading on delivering the relaunch of a Childs Journey. JS to action.	

Draft

	<p>AP3 – Cleared Main Agenda Item 4 AP4 – YHP Protocol SS asked if we should rewrite the Protocol or wait for the new contracts to be in place by January 2012 – agreed wait for new contracts to be in place. AP5 – Partner commitment (funding and resource including Southwark monies) Southwark monies being used for Youth Homeless Prevention. Post April this money is not secure and SP Tender has been put out so RK was going to discuss this with RW and JSk. JS will follow this up AP6 – Cleared AP7 – Decision had been made to reduce the 21 units of Family Accommodation by 4 units to become Emergency Accommodation. JS to clarify how to access this service. Action carried forward to next meeting.</p>	<p>AP1 JS</p> <p>AP2 JS</p>
<p>2.</p>	<p style="text-align: center;">Children’s Substance Misuse Treatment Commissioning Group</p> <p>SG was going to attend this Meeting but had sent her apologies. Report sent out ahead of this meeting explaining proposal to integrate this meeting and substance misuse commissioning group, noting similar attendance and opportunity for joint working. Discussion that group also needs to include Adults as well as children. SS and JS will attend the next Substance Misuse Group meeting. JS asked the Strategy Group if they had any concerns about this proposal – none were mentioned. She advised that the Local Authority were looking to streamline and avoid duplication and this is the first opportunity for us to look at real joint commissioning. JS also asked if the views from anyone not at this Meeting needed to be obtained. The Group felt that the report had been circulated ahead of this meeting and people had the opportunity to respond to the proposal also they will receive the minutes from this meeting. Decision: Integration of the Sub Groups was agreed. Discussed opportunity to link in with other commissioning taking place for CFYP. Agreed SS to send a generic email to try and scope current commissioning.</p>	<p>AP3 SS</p>
<p>4.</p>	<p style="text-align: center;">Service Access</p> <p>A report was sent out over the summer regarding families services being accessed via CAFA rather than Hub. Virtual agreement was received. SS explained the purpose was to better integrate early intervention on housing with other family support. JK and GR explained the current pilot of a floating support worker and family support worker doing open surgeries at Paignton library. Pilot is continuing until the second week in December. JK has asked for feedback on the pilot and she will bring this to the next meeting. Also clarified that if a family is at</p>	<p>AP4</p>

Draft

	<p>risk of homelessness they should arrange an appointment with Housing Options team immediately.</p> <p>There is a need to ensure that CAF can adequately prioritise clients. SS, GR and JK meeting in November to discuss and will take forward with providers of family services.</p>	<p>JK</p> <p>AP5 SS/GR</p>
5.	<p style="text-align: center;">CTC Commissioning</p> <p>AW advised that he had written a paper for John Skinner who had agreed to the proposal to externally commission the current in house supported lodgings scheme. AW working with SS and partners from Devon and Plymouth to put specification together. SS explained contract length to be 2+2 years and contract management arrangements will be made locally and cross authority. AW stated there will be a greater range and choice of placements by having more units as part of the contract. SC said out of hours arrangements will need to be in the contract. Also it could affect Housing if a young person in Plymouth had problems with a breakdown in their placement. Need to ensure this is properly covered.</p> <p>SS said a specification development meeting was being organised and she will send details to anyone interested. SS will also send out draft specification with minutes and feedback will be required quickly as timescales are tight.</p>	<p>AP6 SS</p>
6.	<p style="text-align: center;">Adoption Breakdown</p> <p>AW informed the meeting they are seeing an increase in young people approaching as homeless / entering the care system following adoption breakdown. AW is coordinating a series of meetings with partners to address this. Exeter University are doing some work on Adoption Breakdown (calling it Adoption Disruption). AW noted we are not automatically recording if a child is adopted so we are not necessarily given this information, may need to include as standard assessment question across all partners. AW will keep the Strategy group informed.</p>	<p>AP7 AW</p>
7.	<p style="text-align: center;">Any Other Business</p> <ul style="list-style-type: none"> • Connexions are being rebranded and are now Careers South West. • SS advised that all 4 Tenders had gone out. 3 had come back 2 of which are at the Intent to Award Stage. Feedback from the Group was that it had been very thorough and well managed. • SS advised that Steepway will close in February. A communication Steering Group had been set up and she had met with all the young parents affected. • JS advised that the revised Homeless Strategy was nearly ready to be sent out. It is a Statutory Requirement and as an interim the Commissioning Body will be monitoring this strategy. 	

Draft

8.	<p style="text-align: center;">Date of Next Meeting</p> <p>It was agreed they would meet every two months and that the next meeting would be in the first week in January 2012. SS will arrange and send out meeting invitations.</p>	
----	--	--